

West Devon Council



West Devon
Borough
Council

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| Title: | Summons | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date: | Tuesday, 23rd May, 2017 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Time: | 11.00 am | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Venue: | Chamber - Kilworthy Park | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Full Members: | <p style="text-align: center;">Mayor Cllr Sheldon Deputy Mayor Cllr Moody</p> <p><i>Members:</i></p> <table><tbody><tr><td>Cllr Baldwin</td><td>Cllr Moyse</td></tr><tr><td>Cllr Ball</td><td>Cllr Musgrave</td></tr><tr><td>Cllr Cann OBE</td><td>Cllr Oxborough</td></tr><tr><td>Cllr Cheadle</td><td>Cllr Parker</td></tr><tr><td>Cllr Cloke</td><td>Cllr Pearce</td></tr><tr><td>Cllr Davies</td><td>Cllr Ridgers</td></tr><tr><td>Cllr Edmonds</td><td>Cllr Roberts</td></tr><tr><td>Cllr Evans</td><td>Cllr Sampson</td></tr><tr><td>Cllr Hockridge</td><td>Cllr Samuel</td></tr><tr><td>Cllr Jory</td><td>Cllr Sanders</td></tr><tr><td>Cllr Kimber</td><td>Cllr Sellis</td></tr><tr><td>Cllr Lamb</td><td>Cllr Stephens</td></tr><tr><td>Cllr Leech</td><td>Cllr Watts</td></tr><tr><td>Cllr McInnes</td><td>Cllr Yelland</td></tr><tr><td>Cllr Mott</td><td></td></tr></tbody></table> | Cllr Baldwin | Cllr Moyse | Cllr Ball | Cllr Musgrave | Cllr Cann OBE | Cllr Oxborough | Cllr Cheadle | Cllr Parker | Cllr Cloke | Cllr Pearce | Cllr Davies | Cllr Ridgers | Cllr Edmonds | Cllr Roberts | Cllr Evans | Cllr Sampson | Cllr Hockridge | Cllr Samuel | Cllr Jory | Cllr Sanders | Cllr Kimber | Cllr Sellis | Cllr Lamb | Cllr Stephens | Cllr Leech | Cllr Watts | Cllr McInnes | Cllr Yelland | Cllr Mott | |
| Cllr Baldwin | Cllr Moyse | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Ball | Cllr Musgrave | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Cann OBE | Cllr Oxborough | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Cheadle | Cllr Parker | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Cloke | Cllr Pearce | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Davies | Cllr Ridgers | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Edmonds | Cllr Roberts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Evans | Cllr Sampson | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Hockridge | Cllr Samuel | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Jory | Cllr Sanders | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Kimber | Cllr Sellis | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Lamb | Cllr Stephens | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Leech | Cllr Watts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr McInnes | Cllr Yelland | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cllr Mott | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Interests – Declaration and Restriction on Participation: | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Committee administrator: | Member.Services@swdevon.gov.uk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

1. To elect The Mayor of the Borough for the ensuing year

2. To elect The Deputy Mayor for the ensuing year

3. Apologies for absence

4. Declarations of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

5. To approve and adopt as a correct record the Minutes of the Meeting of the Council held on 11 April 2017 **1 - 8**

6. To receive communications from The Mayor or the person presiding

7. Business brought forward by or with the consent of the Mayor

8. To approve and then formally sign the Council's Constitution **9 - 20**

A copy of the Constitution can be found at www.westdevon.gov.uk/constitution

(NOTE. Following the request made at the Council meeting on 11 April 2017, updated Overview and Scrutiny Terms of Reference and Procedure Rules are attached)

9. The Mayor or the person presiding to answer questions which people in West Devon can ask and to receive deputations or petitions under Council Procedure Rule 21

10. To consider motions of which notice has been duly submitted by Members in accordance with Council Procedure Rule 15:

Motion received from Cllr M Davies:

"That the Borough Council instigates a Community Governance Review commencing June/July 2017. Whilst the main purpose of this Review will be to consult on a proposal to increase the size of

the Okehampton Hamlets Parish Council by two additional parish councillors, the responsibility for determining and publishing the final terms of reference for this Review will be delegated to the Senior Specialist – Democratic Services, in consultation with the Leader of Council, the Leader of the Independent Group and the local Ward Members.”

11. To consider any questions submitted under Council Procedure Rule 21.

12. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:

21 - 36

(i) Overview and Scrutiny (External) Committee
Meeting held on 21 March 2017

(ii) Overview and Scrutiny (Internal) Committee
Meeting held on 18 April 2017

(iii) Planning and Licensing Committee
Meeting held on 24 April 2017

(iv) Hub Committee
Meeting held on 16 May 2017
To follow

13. To appoint a Leader and Deputy Leader of the Council for the ensuing year

14. To report on the composition of political groups

To follow

15. To approve the Committee Structure for the coming year:

| | |
|---------------------|--|
| Audit | 7 Members |
| Hub | 9 Members (membership to include Leader and Deputy Leader) |
| Overview & Scrutiny | 15 Members |
| DM & Licensing | 10 Members + Named Substitutes |
| Standards | 9 Members |

with all of the Borough Council Member appointments to the above Committees being politically balanced and with each Member being nominated to serve on only one of the Audit Committee; Hub Committee or Overview and Scrutiny Committee.

- 16. To receive the appointments from the Political Groups of the Members they have selected to serve on the Committees. To appoint (if any) the requisite number of Members from the Members of the Council who, at the date of this meeting, are not members of a Political Group.**

To follow

- 17. To appoint the Chairman and Vice-Chairman to the Committees of the Council**

To follow

- 18. To appoint representatives to the list of Outside Bodies for the ensuing year.**

To follow

- 19. To appoint representatives to the list of Other Groups for the ensuing year.**

To follow

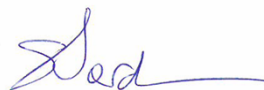
PLEASE NOTE: A Procedural Note will be published and circulated prior to Council's Annual Meeting and this will include information to enable full consideration of this agenda.

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).

If any, Council is recommended to pass the following resolution:

“RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting on the grounds that exempt information may be disclosed as defined in Part I of Schedule 12(A) to the Act.”

Dated this 15th day of May 2017



**Steve Jordan
Head of Paid Service**

